

Dear Parents

January 2010

It is difficult to believe that we are already half way through the Lent Term – we have had a busy time over the past few weeks and I am sure that this pattern is set to continue until the Easter holiday! I trust that you will have received my recent eLetter but, if you have not yet subscribed to this service or wish to notify us of a change of email address, please contact my PA, Theresa Bensted, on tjb@malcol.org as soon as possible. I trust that you are also finding it useful having our regular mailings posted on our website.

For those who may have missed my eLetter in which I set out the new arrangements for the issuing of report cards and reports, I will repeat this below for your information.

New arrangements for the issuing of report cards and reports will be introduced this term for those year groups not sitting public examinations at the end of the academic year. This follows an extensive review of our reporting system and consultation with parents by means of the Parents' Forum. In recent years, report cards have been issued at half term and full reports at the end of each term for all year groups. This has entailed some duplication during the shorter (ten or eleven week) Lent Term, during which some subject reports have been written only two weeks after report cards had been issued and parents' meetings had been held. Therefore, in line with many independent schools and, in order to allow teaching staff to spend more time on teaching, preparation and marking, it has been decided that for those year groups (the Foundation Year, Remove and Lower Sixth IB pupils) who do not have public examinations at the end of the academic year, there will be two end of term reports during the academic year and an expanded report card during the Lent Term. The revised report card, sent to parents at the end of last term, will include brief comments from subject teachers, tutors and Housemasters/mistresses. For the Foundation Year, Remove and Lower Sixth (IB), there will be no mid-term report card in the Lent Term whilst report cards and end of term reports will remain unchanged for those year groups in the Autumn and Summer Terms.

The report card and end of term report system will continue as it is currently for the Hundred, Lower Sixth AS and Upper Sixth pupils.

With my best wishes for an enjoyable half-term break with your sons and daughters.

Yours sincerely

A handwritten signature in blue ink that reads "Antony Clark". The signature is written in a cursive style and is followed by a long, sweeping horizontal line that extends to the right.

Antony Clark
Headmaster

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NOTE REGARDING THE INCLUSION OF IB REGULATIONS

FOR PARENTS OF LOWER SIXTH PUPILS - from Mr Peter Gray, IB Co-ordinator (pjpg@malcol.org)

Please find enclosed a copy of the General Regulations for the IB Diploma Programme which we are required by the IBO to send to parents of all pupils studying the IB course.

If you have any queries about any of the content please contact Mr Peter Gray, the IB Co-ordinator, on pjpg@malcol.org. Thank you.

LOWER SIXTH IB PARENTS' MEETING IN SUMMER TERM

FOR PARENTS OF LOWER SIXTH PUPILS STUDYING THE IB DIPLOMA PROGRAMME - from Mr Joe Gauci, Director of Studies (jag@malcol.org)

This letter is to let you know that we will be very pleased to see parents of pupils studying the International Baccalaureate in the Lower Sixth on the morning of Sunday 16th May 2010.

From 10.30 am there will be the opportunity for you to meet your son/daughter's tutor and his/her other subject teachers in Big School to discuss his/her progress. This will be on an appointment basis. If you are able to attend, please would you make it clear to your son/daughter that he/she should book appointments for you. As this meeting comes at an important time in your son/daughter's academic career, he/she is encouraged to attend the meeting with you, if you would like him/her to.

Appointment cards will be issued to the Lower Sixth before the first Leave-out next term. Please indicate to your son/daughter the earliest appointment time which is convenient and we will try to accommodate this. Your son/daughter should either give you the completed appointment card at Leave-out next term or send it to you.

We look forward to seeing you on 16th May.

LOWER SCHOOL SPRING BALL

FOR PARENTS OF LOWER SIXTH PUPILS - from Miss Sophie Hardy, Deputy Head of Sixth Form (sdh@malcol.org)

The School Council is organising a Spring Ball to be held on Saturday 20th March 2010 for members of the Foundation Year, Remove and Hundred. This event follows on from the success of similar balls in preceding years, the net proceeds from which will be donated to the various charities that we support. So far this year over £5,000 has been raised from school events organised by the School Council. The charities supported thus far include Concern Universal, Invest in ME, Zimbabwe National Emergency and Kenya Hospice Care. Many others will be supported throughout the year.

We hope to continue on this success with the Spring Ball, which will also provide the pupils with an exciting event.

The cost will be £10, to be placed on the end of term bill. All members of the Foundation Year, Remove and Hundred are invited. However if you do not wish your son or daughter to attend, please return the slip (MA01) at the end of this mailing by Friday 4th March 2010, and no charge will be made.

POST A LEVEL AND IB EXAMINATIONS LETTER

FOR PARENTS OF UPPER SIXTH PUPILS - from Mr Antony Clark, Headmaster (arc@malcol.org)

With your son/daughter drawing nearer to his/her last term, I think it will be helpful if I clarify a number of points concerning the period following the public examinations. My purpose in writing is to give you forewarning and to avoid any embarrassment during your son's/daughter's final few weeks at school – a period that should be one of fulfilment and happiness.

The build-up to the final school lap – with its attendant pressures – is such that most A Level and IB candidates, not unreasonably, want to let off steam once the examinations are over. This happens at a time when the rest of the school is still at work. For the great majority of leavers this is indeed a very happy period which we pass through without any difficulty. Sadly, very occasionally, a boy or girl has spoilt an unblemished record by doing something irresponsible after their examinations are over. We wish to avoid this, and the unhappiness that may result.

Those of you whose sons/daughters have been with us for GCSEs will know that we lay on a series of activities and events for pupils as they finish their Hundred year. We have found from experience that post A Level and IB candidates are much less keen to engage in such activities. We are willing, of course, to arrange for individuals who are here to take part in activities such as helping in local Prep Schools or other Community Service projects, under our guidance and within the ambit of the rules of the College.

We are also willing to allow pupils to spend time at home after their last examination as long as their parents wish it too. In these circumstances, we are happy to welcome them back on specific occasions, providing that they recognise that they are still subject to the rules of the College – indeed those who have further College commitments such as plays, concerts, matches, etc are expected back. Those who feel that they have outgrown the College, or who are not enthusiastic about returning subject to the rules of the College, will be allowed to leave *maxima cum laude*. Notwithstanding this, we do encourage them and you yourselves to attend the Leavers' Service and Ball, which this year is on Friday 2 July. Indeed, we very much hope that you are able to enjoy that day too.

I hope this letter clarifies the College's position and enables us all to have an enjoyable and appropriate end to the school year.

POST GCSE ACTIVITIES AT THE END OF THE SUMMER TERM 2010

FOR PARENTS OF HUNDRED PUPILS - from Mr Paul Godsland, Senior Master (pg@malcol.org)

This letter is to let you know what is scheduled for your son/daughter towards the end of the Summer Term. You may be aware that the examination schedule is particularly crowded in June; further details are given below. There are the usual sporting and musical activities.

Pupils in the Hundred and Pre-Sixth Form may leave College after their final examination. Those wishing to remain at College in week 10 will be assigned to a four-day Community Service Project within the town of Malvern. Details will be finalised to suit numbers and individuals at the time.

		Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Week 8	am	14th June Geography GCSE	15 RS GCSE	16 Physics GCSE	17 Latin	18 Chinese GCSE Japanese GCSE Polish GCSE Russian GCSE Greek GCSE	19 Cricket (v Dean Close School)	20
	pm	French GCSE	History GCSE	German GCSE	Geography GCSE	Music GCSE		
Week 9	am	21 Music GCSE	22 D&T (Textiles) GCSE Drama GCSE	23 German GCSE	24	25	26 Cricket (v Clifton College)	27
	pm	Latin GCSE	Chinese GCSE Japanese GCSE Polish GCSE Russian GCSE		Physics GCSE Dual Award Science GCSE (Physics)			Concerto Concert
Week 10		28 Community Service Projects	29 Community Service Projects	30 Community Service Projects	1st July Community Service Projects	2 12 noon End of Term	3	4



MALVERN COLLEGE

Co-educational Boarding and Day (2-18)

ARIAS & SONGS WITHOUT WORDS

Charles William Pohl (guitar)

Malvern College Chamber Orchestra

Malvern College Chamber Choir

Sunday 7th March 2010 at 7:30 pm

Followed by a drinks reception

Free admission

Malvern College Chapel

A retiring collection to support Music Bursary
funds for future pupils at Malvern College

www.malcol.org

Registered Charity No. 527578





MALVERN
COLLEGE

The Choral Society & Orchestra

with

Iain Sloan (conductor)

presents

Handel's

Messiah

With solos sung by pupils, former pupils
and College staff

Sunday 21st March 2010

7:30 pm

Big School, Malvern College

Admission is free

LEAVERS' BALL LETTER

FOR PARENTS OF UPPER SIXTH PUPILS - from Mr Mathew Lloyd (mgl@malcol.org) and Miss Vanessa Blake (vb@malcol.org)

We are writing to inform you of the arrangements for our Upper Sixth Leavers' Ball, 2010, to be held on 2nd July.

This year the evening will commence at 6.00 pm with a dignified Leavers' Service in the College Chapel, followed by drinks and dinner in your son/daughter's House. Please come to the service in evening dress as this will add to the occasion and make the transition to the Houses for dinner as smooth as possible.

A drinks reception followed by dinner will begin at 7.00 pm. After dinner, guests leave the Houses to attend the Leavers' Ball which starts promptly at 9.00 pm. We intend it to be a glittering occasion with fireworks, a hog roast, a chocolate fountain, dancing and other special features. The Ball will finish at 1.30 am and we would request that everyone makes arrangements to leave the College by 2.00 am.

All parents, family members and friends are warmly invited. Please do not believe your offspring's suggestion that it is only for pupils! We would be delighted to see you all. Owing to licensing restrictions, however, we are only able to allow the Upper Sixth leavers and over 18s to the Ball itself.

If you and/or your son/daughter wish to attend the Leavers' Ball please complete the enclosed ticket order form (MA02) at the end of this mailing and return it to Mr Mathew Lloyd at Malvern College as soon as possible. Owing to the popularity of the event we are unable to issue written confirmation of your ticket requests. Once a bank transfer or cheque has cleared from your account, please consider this as confirmation of your ticket order. Housemasters and Housemistresses will issue tickets to you on the evening of the Ball.

We very much look forward to seeing you on the final day.

WORK EXPERIENCE 2009-2010

FOR PARENTS OF HUNDRED AND LOWER SIXTH PUPILS - from Dr Philip Stafford, Master i/c Work Experience (rps@malcol.org)

(If you have already submitted this form to Dr Stafford please disregard this mailing.)

Pupils in the Hundred are recommended to consider their placements well in advance. Although placements generally take place during the Lower Sixth, pupils may choose to take them during in the Summer vacation after their Hundred year.

Malvern College encourages work experience, which introduces young people to the world of work. These placements should be for a minimum of one week and a maximum of two weeks during which time the pupil should be exposed to the routine working day demands and disciplines of the organisation in which they have secured a place. Work experience is an integral part of the Lower Sixth year. Such is its educational value (e.g. for university references etc.), that it is in the pupil's best interest to undertake a placement. Therefore, during the school vacations occurring between completion of the Hundred and the start of the Upper Sixth your son/daughter will need to take part in at least one work experience placement.

The pupils should consider the following criteria:

1. They are placed in a working environment of their choice.
2. Their placement is near their home or other family accommodation.
3. Their placement takes place during the school holidays.

Many pupils will regard a work experience placement as an opportunity to look at their possible career choices. However their placement does not have to be vocationally specific. On completion of the work experience a written report is requested from the placement and this can be used to strengthen the school's report in a university application or, indeed, in any similar reference. Previous reports have been useful to tutors in providing additional supporting evidence on the motivation and application of our pupils. It can also give the pupil useful material to include in their personal statement.

Most schools and educational establishments in the state and independent sectors participate in work experience schemes and companies and organisations are inundated with requests for placements. It follows that the market for highly desirable placements, such as in the media, the National Health Service and local government, is extremely competitive, and pupils are encouraged to make early applications to secure a placement of their preferred choice.

Experience has shown that the best placements have been those where the parent, who has the advantage of knowing the home locality, has assisted their son/daughter in securing a placement through business contacts, friends and other family members. Accordingly, you are requested, with your son/daughter, to begin the process of determining a suitable placement soon. This also applies to pupils from overseas.

INSURANCE

Most firms and organisations have cover for employer liability; however, you need to check that this is the case with the company or organisation where your son/daughter is placed. Please note that even pupils on work experience must be covered by employer liability insurance and they (the company) must carry out a risk assessment. You are advised, however, that while your son/daughter is a pupil at Malvern College, he or she is covered for personal accident worldwide 365 days a year.

ARRANGING A PLACEMENT

Please find attached at the end of this mailing a copy of the Parental Consent and Secured Placement Details Form (MA03) for your completion. Please return these to Dr Stafford as soon as you have arranged the

placement for your son/daughter and ideally before the start date. The College will then contact the placement provider and will send them a feedback form on which to comment on your son/daughter's participation in the scheme.

Finally, the scheme has proved to be extremely popular with pupils and many companies and organisations are very enthusiastic about this link between the worlds of work and education. It is important that you discuss the scheme with your son/daughter to ensure that their choice of placement is realistic and one that will aid their personal development. Please do not hesitate to contact Dr Stafford if you have any questions.

N.B In the event that the form is lost, electronic versions can be obtained from Dr Phil Stafford via email, or downloaded from our website

NOTE ON FUTUREWISE CAREERS REPORTS

FOR PARENTS OF SOME HUNDRED AND LOWER SIXTH PUPILS - from Mr Richard Thurlow, Head of Careers
(rgt@malcol.org)

Parents of the pupils in the Hundred and new into the Lower Sixth in September who were profiled towards the end of last term will find enclosed the report on their son/daughter's Futurewise Careers Profiling results. All pupils have been debriefed by an experienced Futurewise Careers advisor and a summary of their interview is enclosed at the back of the report.

Further information can be obtained by going to: www.myfuturewise.org.uk

Please do not hesitate to get in touch with the Head of Careers, Mr Richard Thurlow, if you would like any further information.

LOWER SCHOOL SPRING BALL, 20TH MARCH 2010
FOR PARENTS OF LOWER SCHOOL PUPILS

MA01

I do not wish my son/daughter(s)

from House to attend the Spring Ball on 20th March 2010.

Signature (Parent/Guardian)

Please print name

Please return this slip to Miss Sophie Hardy by Friday 4th March.

LEAVERS' BALL TICKET ORDER FORM
FOR PARENTS OF UPPER SIXTH PUPILS

MA02

Name of pupil: House:

Number of tickets @ £85: Total cost: £

Please write the name of all those requiring a ticket (including your son/daughter)

1..... 4

2..... 5

3..... 6

If any of your party requires a vegetarian meal please write (V) after their name.

Please enter an email address in case we need to contact you:

Payment

Cheque: Payable to "Malvern College"
We are only able to accept cheques paid in sterling (GBP)

Bank transfer:
Lloyds Bank Plc Sort Code 30-95-41
Belle Vue Terrace Account No 00005122
Malvern Swift LOYDGB2L
Worcestershire Iban GB98LOYD30954100005122
WR14 4QG BIC LOYDGB21139

We strongly advise you to apply and pay for tickets as early as possible. Tickets are issued on a "first come, first served" basis. Owing to licensing restrictions there is a limit to the number of tickets available.

Please consider transfer of funds as confirmation of your order.

Please return to:
Mr Mathew Lloyd, Leavers' Ball, Malvern College, Malvern, Worcs, WR14 3DF

MALVERN COLLEGE WORK EXPERIENCE SCHEME, ACADEMIC YEAR 2009 - 2010
PARENTAL/GUARDIAN CONSENT + PLACEMENT INFORMATION
FOR PARENTS OF HUNDRED AND LOWER SIXTH PUPILS

MA03

Please return to Dr Philip Stafford, i/c work experience, as soon as a placement is secured.

PLEASE COMPLETE THE DETAILS IN BLOCK CAPITALS.

Pupil name: House:

I UNDERTAKE TO ENSURE that the placement detailed overleaf for the above named pupil is appropriate and safe.

I AM SATISFIED that the Work Experience provider has the appropriate Employer Liability cover for the above named pupil's placement.

Proposed choices for tertiary education/long term career (if any).

.....
.....
.....

Name of Parent/Guardian:

Signature (Parent/Guardian):

Date:

Please return to Dr Philip Stafford, i/c work experience, as soon as a placement is secured.

PLEASE COMPLETE THE DETAILS IN BLOCK CAPITALS.

I CONFIRM that I have secured a Work Experience placement for the above named pupil with the following provider:

Company Name:

Nature of business:

Company Address:

.....

.....

Telephone number:

CONTACT NAME Title: (Mr/Mrs/Dr/Other title)

First name or initial:

Surname:

Position in company:

Nature of business to be undertaken by pupil:

.....

PERIOD OF PLACEMENT From: / / (DD/MM/YY)

To: / / (DD/MM/YY)

Signature (parent/guardian):

Date:

Signature (pupil):